

Subject: Transplant Patient Care	Page 1 of 3	Procedure # 30.0256A
Title: Organ Transplantation: APPENDIX A: Transplant Patient Assistance Fund Request Form	Revision of: NEW	Effective Date: 4/22/2013

**TRANSPLANT PATIENT ASSISTANCE FUND REQUEST FORM**

Date of Request: \_\_\_\_\_

Patient Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Social Worker: \_\_\_\_\_

Transplant MD: \_\_\_\_\_

Ins: \_\_\_\_\_

**Reason for Request:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Receiving transplant care from: (*circle*)                      NMH                      NMFF**

**Exhausted all other resources: (*please list*)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Request is for eligible expenses. (see procedure) Detail expense & cost(s)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Transportation?: (*attach Map Quest or Google Map demonstrating distance 40 miles or greater from NMH and detail transplant-related appointment*)**

- Lodging:** Lives  $\geq$  75 miles (attach map) transplant-related care  $\geq$  4 hours or family of patient in ICU  $\geq$  3 days
- Meal Vouchers:** Meal vouchers family of patient in hospital  $>$ 3 days
- Medications or DMC:** Medications or DME for which no other assistance is available or gap in coverage
- Meets current NMHC financial eligibility criteria (NMHC 3.0012) (*please detail*)

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**COMMENTS:**

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**Approval (*circle one*):**    **YES**        **NO**

\_\_\_\_\_  
**Director, Kovler Organ Transplantation Center**

**Date:** \_\_\_\_\_

**Date given to Performance Manager:** \_\_\_\_\_

**Expense amount:** \_\_\_\_\_

**Date Paid:** \_\_\_\_\_

\_\_\_\_\_  
**Performance Manager or Designee (*signature required*)**

**PROCEDURE UPDATE SCHEDULE:**

This procedure will be reviewed as practice changes.

**RESPONSIBLE PARTY:**

APPROVED ELECTRONICALLY

4/22/2013

Gwen McNatt

\_\_\_\_\_  
Director, Solid Organ Transplantation\_\_\_\_\_  
Date**APPENDICES:**

Appendices may be updated with an independent approval process from the body of the policy:

Date of Last Update: 4/22/2013

Revision of: NEW

Approval Dates: 4/22/2013

- Director, Transplantation
- Medical Director, Transplantation